

Qatar: Ministry of Civil Service Affairs and Housing Decree No. 18 of 2005 regarding Work Injuries and Occupation Disease Statistics Templates and Reporting Procedures

Title	Qatar: Ministry of Civil Service Affairs and Housing Decree No. 18 of 2005 regarding Work Injuries and Occupation Disease Statistics Templates and Reporting Procedures
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Abstract	

Keywords: Qatar; Laws & Regulations; National & Foreign Labour; Work Conditions.

Art. 1 of this decision provides the definitions for branch, work injury, fatal accident and occupational disease.

Art. 2 requires the employer to notify the Labor Administration of:

1. Incidents of fire, collapse or explosion which lead to the cessation of work at the organization/ establishment or one of its productive branches for one work day or more. The notification must be made within twenty-four hours of the occurrence of the incident.
2. Every occupational disease, which befalls one of the workers in the establishment or one of its branches and is subsequently diagnosed by a medical professional. The notification must be made within three days of receiving the test results using the form in template number one (attached).

If a worker dies or suffers from an injury during work or as a result of it, the employer or his deputy must notify the police, the Labor Administration and the relevant medical authority immediately of the incident using template number two (attached). Three copies of the report must be made; one to be sent to the Labor Administration, the second to the party responsible for investigating the incident and the third is to be kept in the establishment's records (Art. 3).

The employer is required to notify the Labor Administration of the final conclusions of the parties involved in the investigation on the reasons for the occurrence of fatal incidents and the possibility of their recurrence as well as the final estimates on loss of life and material losses as soon as they are available (Art. 4).

The employer is further required to notify the Labor Administration of statistics on injuries, fatalities and occupational diseases using templates number three, four, five and six (attached), every six months (Art. 5).

Art. 6 defines the formulas to be used for calculating the rate of injury occurrence and injury severity.

Art. 7 obligates the employer to set up databases for the data required in order to calculate the aforementioned rate. The collection of data on injuries, fatalities and occupational diseases must be supervised by the Health and Safety Manager and the establishment's doctor if available.