

**ADMINISTRATIVE RESOLUTION NO. (46) OF 2022  
REGARDING THE ISSUANCE OF GUIDELINES FOR IMPLEMENTING MINISTERIAL  
RESOLUTION NO. (251) OF 2022 OF INCENTIVES FOR SMALL AND MEDIUM  
ENTERPRISES MEMBERS OF YOUTH ENTREPRENEURSHIP SUPPORT  
INSTITUTIONS**

**Undersecretary for Human Resources Affairs:**

**Having considered:**

- Federal Law No. (1) of 1972 on the competencies of the Ministries and Powers of the Ministers and amendments thereof,
- Federal Decree-Law No. (33) of 2021 concerning Regulation of Labour Relations
- Cabinet Resolution No. (25) of 2016 and Cabinet Resolution No. (33) of 2022 concerning the organizational structure of the Ministry of Human Resources and Emiratisation
- Cabinet Resolution No. 18 of 2022 regarding the classification of private sector establishments under Labor Relations Regulation Law
- Ministerial Resolution No. (251) Of 2022 regarding Incentives for Small and Medium Enterprises Members of Youth Entrepreneurship Support Institutions
- In Pursuance of Public Interest

**Has Resolved**

**Article (1)**

The guideline on incentives procedure for SME's members of Youth Entrepreneurship Support Institutions, attached herein shall be approved.

**Article (2)**

This decision shall be effective from the day of its issuance. Concerned authorities shall implement this decision in accordance within their areas of jurisdiction.

**Khalil Ibrahim Al-Khoury**  
**Acting Undersecretary for Human Resources Affairs**

Issued on: 08-08-2022

## Procedural Guide

### Incentives for Small and Medium Enterprises Members of Youth Entrepreneurship Support Institutions

<b>Service Description</b>	A service provided by the Ministry to SME's members of licensed Youth Entrepreneurship Support Institutions for the purpose of obtaining Category (1) for a period of five-years.
<b>Service Delivery Channels</b>	The National Program for Small and Medium Enterprises
<b>Procedures</b>	<ul style="list-style-type: none"> <li>▪ Application for membership in the National Program for SME's under the Ministry of Economy. Membership applications will be forwarded to the Ministry on behalf of establishments owners.</li> <li>▪ The National Program for SME's will review the submitted application to ensure that all terms and conditions are met.</li> <li>▪ Maintain a facility-specific inspection report, provided that the reporting period does not exceed 6 months. It is required to obtain a new inspection report if the validity of the inspection report exceeds six months.</li> <li>▪ Applicants who meet the requirements set forth in Ministerial Resolution No. 251 of 2022 will be added to the list of Youth Entrepreneurship Support Institutions.</li> <li>▪ The results will be sent via e-mail to the National Program for SME's, for which the program to notify the customer of the approval.</li> <li>▪ If the establishment does not meet the decision's requirements, the application will not be processed and the National Program for SME's will be notified via e-mail of the reasons for rejection to notify the customer.</li> </ul>
<b>Required Documents</b>	<ul style="list-style-type: none"> <li>▪ Membership application to the national incentives program for establishments members of the National Program for SME's under the Ministry of Economy.</li> <li>▪ An official membership certificate from one of the Youth Entrepreneurship Support Institutions listed below.</li> <li>▪ Copy of a valid trade license issued by the Department of Economic Development.</li> <li>▪ Copy of the licensee's valid ID issued by the Federal Authority for Identity, Nationality, Customs and Ports Security</li> </ul>
<b>Terms and Conditions</b>	<p><b>First: Incentives Terms &amp; Conditions:</b></p> <ul style="list-style-type: none"> <li>▪ Owners or partners of the SME's must be UAE citizens.</li> <li>▪ The SME's must be a member of one of the following UAE-approved Youth Entrepreneurship Support Institutions: <ul style="list-style-type: none"> <li>○ National Program for SME's</li> <li>○ Khalifa Fund for Enterprise Development</li> <li>○ Mohammed Bin Rashid Establishment for Small and Medium Enterprises Development</li> <li>○ Sharjah Foundation to Support Pioneering Entrepreneurs (RUWAD)</li> <li>○ Taziz Programme for SME Development</li> <li>○ Saud Bin Saqr Establishment for Youth Enterprise Development</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Saud bin Rashid Al Mualla Program to Sponsor Youth Projects</li> <li>○ Fujairah Chamber of Commerce and Industry</li> </ul> <ul style="list-style-type: none"> <li>▪ SMEs' must be managed by either their owners or by a national manager.</li> <li>▪ SME owners may not be owners, partners, or service agents of more than five SMEs.</li> <li>▪ SME owners or partners may not own or be partners in any registered establishment that has violations</li> <li>▪ The number of employees in the enterprise may not exceed fifty.</li> </ul> <p><b>Second: Instances of Incentives Cancellation:</b></p> <ul style="list-style-type: none"> <li>▪ Violation to any of the preceding requirements.</li> <li>▪ Upon default of payment of workers' wages, pursuant to Ministerial Resolution No. (43) of 2022</li> <li>▪ If the SME assigns its workers to third parties without obtaining permission from the Ministry, employs workers from other establishments without obtaining permission from the Ministry, or if the relationship between the SME and its employees is found to be fictitious.</li> <li>▪ Sale, transfer, or assignment of the SME without notifying the Ministry or Youth Entrepreneurship Support Institutions.</li> </ul>
<b>Service Response Time</b>	<p>Five working days from the date of receiving the application from the National Program for SME's</p> <p><b>Note:</b> The National Program for SME's will notify customers of the results of their application. Customers may verify the change of their establishments category once their applications are approved through MOHRE smart app or MOHRE call center 600590000</p>
<b>Service Charges</b>	No service fees
<b>Associated Entities</b>	Ministry of Economy
<b>Next Step</b>	N/A